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30.04.2025

Year end Internal Audit for Dogdyke Parish Council

The following internal audit was carried out for the adequacy of the systems of control for the period from 01.04.24 to 31.03.25.

I would like to make the following comments:

1. The accounts are in **good** order with the **supporting** paperwork in place.
2. VAT reclaim is done as required.
3. The assets are up to date and recorded in the asset register.
4. Good budget procedures are in place with the **precept** agreed by the council and recorded in the minutes.
5. PAYE records are up to date and accounted for.
6. Council minutes are up to date and correctly record resolutions, signed copies required.
7. The council have good internal financial controls in place with the clerk providing financial reports to the council meetings. The council receive **adequate** information to enable them to make informed decisions.
8. Council standing orders and financial regulations need updating.
9. Council also need to consider changing to gov.uk email addresses.

In conclusion, it was considered that procedures were in place which facilitated the accurate, timely and safe execution of council business for 2024-2025.

